



KENTHURST PUBLIC SCHOOL



STUDENT LEADERSHIP POLICY

Leave a legacy Extend the hand of friendship Acknowledge your strengths Develop a strong team

Purpose

Kenthurst Public School aims to develop opportunities for leadership and service to the school community. We want our students to be informed and empowered through student voice and choice.

Children in their final years at primary school will be given the opportunity to demonstrate and develop responsibility. There are many students who, during their years at school have shown qualities which indicate they can contribute to the school in terms of;

- Assisting in suitable tasks that facilitate smoother day-to-day running of the school.
- Contributing a student's point of view in relation to school operation and procedures.
- Enjoying sport and aspiring to help increase the level of sport activities at KPS (House Captains and Vice Captains).
- Providing good role-models for the other children.

The students see these roles as necessary to improving our school and value their titles immensely. Our Leaders take on challenges in the school and the community, building strong links and understandings of how a school and community operate.

Students are given the opportunity to 'have their say' and be involved in the decision making process, while building their understanding of processes and protocols. Through this they develop their communication and reasoning skills.

Our students are actively engaged in their learning in a practical manner, applying skills in a real life setting and developing into true young leaders.

Student leadership:

Student leadership provides an opportunity for students to play a major part in the decision-making processes of the school. It has as its major role the organisation and running of the Student Representative Council. Other functions will include delivering speeches, running assemblies and welcoming guests.

Being a student leader is an honour and should be held by students that demonstrate the school leadership criteria. It involves school service, sacrificing some personal time, working as a team and fair and equal delegation of duty.

Students will be identified through a selection process. In their roles as School Captains and Vice-Captains, Student Representative Councillors or House Captains they will contribute to the school and develop their personal character and leadership skills. They will demonstrate many leadership qualities including;

- being a positive role model by exhibiting all school values
- respecting school rules and procedures
- displaying leadership qualities
- showing initiative and contributing to the promotion of students needs
- possessing communication skills with both peers and adults.
- having an interest in sporting events (House Captains and Vice Captains)
- capacity to organise and run meetings
- involvement in school activities
- showing pride in school
- showing initiative
- reliability
- punctuality
- public speaking ability
- good manners and behaviour
- responsibility
- organisational ability
- willingness to give up own time, and
- kindness of the heart

School Leadership Criteria

Statement of Purpose

To create an environment that encourages personal best in learning, positive values and relationships, reflecting respect and care for our school community.

School leadership **provides an opportunity** for students to play a major part in the decision-making processes of the school. The **major role** of our school leaders is in the organisation and running of the School Representative Council. Other functions will include delivering speeches, organising and running assemblies and welcoming guests to the school. The following criteria are to be used in the selection of a school leader. Although these criteria are specifically designed for children who are seeking to become a school leader in Year 6 they may also apply for children who are want to be a SRC representative for their class.

Respect		Responsibility		Personal Best	
Pride in School	Involvement in School Activities	Being Reliable and Punctual	Public Speaking Ability	Role Model	
<p><i>This should be demonstrated by the student:</i></p> <ul style="list-style-type: none"> • taking pride in yourself and your school; • always obeying the school rules; • always wearing your school uniform neatly; • keeping the playground and school environment clean. 	<p><i>This should be demonstrated by the student:</i></p> <ul style="list-style-type: none"> • always striving to achieve your best participating fully in all school and classroom activities; • attending all school activities that are held out of school hours; • being willing to try out and participate in extra curricula activities e.g. choir, band, dance groups, etc; • setting goals and endeavouring to achieve them; • being available to attend the SRC Leadership camp in February 	<p><i>This should be demonstrated by the student:</i></p> <ul style="list-style-type: none"> • considering the safety of yourself and others • always obeying the school rules; • completing all classroom work; • completing class homework each week; • always arriving at school on time; • lining up promptly after recess and lunch; • assisting other students in the classroom without prompting; • working well in classroom groups; • completing competently any task given by the teachers 	<p><i>This should be demonstrated by the student:</i></p> <ul style="list-style-type: none"> • clearly and appropriately speaking to other students and adults; • speaking clearly to a group of children on a given topic; • participating in the public speaking competition; • participating in school assemblies. 	<p><i>This should be demonstrated by the student :</i></p> <ul style="list-style-type: none"> • being a good role model; • showing empathy towards others and acting as a good friend; • treating others fairly, honestly and keeping their dignity intact; • demonstrating self control of feelings and actions; • having kindness and consideration for others; • celebrating differences; • showing respect for yourself and others; • showing resilience; • being a team player 	

School Leader Positions

School Captain: One boy and one girl elected

Vice- Captain: One boy and one girl elected

House Captain: One boy and one girl for each house group

School Captains and Vice Captains

Roles and Responsibilities may include the following:

- Conducting assemblies including special assemblies such as Anzac Day and Awards Assemblies
- Welcoming new students, parents and visitors to the school
- Being involved in special occasions such as the greeting and thanking of visitors and performers
- Conducting Student Representative Council meetings and being responsible for setting the agenda in consultation with the teacher in charge of School Leaders
- Writing reports from the Student Representative Council to be published in the School Newsletter
- Being aware of the general behaviour of students in regard to safety and actively advise school staff of issues of concern
- Promoting school rules and uniform and leading by example
- Coordinating and organising some school activities including during recess and lunch times
- Representing the school at official occasions
- Regularly meeting to discuss roles, duties and learn leadership strategies
- Fundraising for the school
- Being of general assistance to all members of staff, students, parents and visitors

House Leaders

Roles and Responsibilities may include the following:

- Assisting staff and students to prepare for the sports carnivals
- Attend SRC meetings as an integral part of the leadership team
- Leading house groups in preparation for sports carnivals and encouraging their house team during carnivals
- Working under the direction of the sports teacher to control/monitor sports equipment
- Coordinating and organise some school activities eg sports activities during lunch and recess times
- Promoting school rules and uniform and leading by example
- Meeting regularly to discuss roles, duties and learn leadership strategies
- Regularly delivering sports reports at assemblies and in the school newsletter at the end of each term.

Nomination and Election Procedures for Captains and Vice-Captains

1. Year 5 will be given a general talk on leadership skills. The children will also listen to the experiences of the present school leaders. School leaders will be selected from Year 5 only.
2. A copy of the selection process and school leadership criteria for school leaders will be included in the newsletter in Week 2 of Term 4 and provided to all Year 5 students.
3. Students self-nominate by submitting a school application form addressing the school leadership criteria. Due Monday Week 4. A letter will be sent home to parents explaining the nomination and election procedures.
4. The list of applicants will be distributed to the staff and discussed at the Communication Meeting in Week 4.
5. Eligible candidates will be selected by the staff and interviewed by a panel consisting of the Principal, Assistant Principals and classroom teacher, in Week 5.
6. Eligible students from the interview will be informed if they have been chosen to present a speech to the school community.
7. Candidates will write their speeches at school. Students may work with a mentor teacher. Speeches should address the leadership criteria and should not exceed two minutes.
8. Election speeches will be delivered at a special assembly in Week 6 or 7, Term 4. Students in Years 2 – 6 and staff will vote by secret ballot. Students will only vote for one boy and one girl. Two boys and two girls will be elected. The Captains (one girl and one boy) will be selected by the highest number of votes for girls and boys.
9. Final result viewed by executive team. The results remain highly confidential.
10. Successful candidates will be announced at the end of year Awards Ceremony.
11. Leader badges will be presented in Term 1 at the Student Leadership Induction Assembly.

Any student who has received a discipline letter for behaviour during the year WILL NOT be eligible to be nominated for a student leadership position.

Nomination and Election Procedures for House Captains

1. Students in Years 5 & 6 will be eligible to be elected as a house leader. They will need to fill in a school leader application form. Priority will be given to those students who were nominated but unsuccessful for a school leader position.
2. Sports co-ordinator will hold a meeting in Term 4 with any students who would like to be considered for a house leader position. He/ She will give a brief talk to students about the roles and responsibilities involved in being a house leader.
3. House meetings will be conducted in the same week as the school leader speeches. Students who have been nominated will give a very brief speech to their house group about why they believe they should be voted and how they will fulfil the role.
4. Students in each house will vote for their preferred leader. This will be done by a secret hands up vote.
5. Teacher leading the house meeting will record all students that were nominated and the number of votes each student received. One boy and one girl will each be elected as house captain based on the highest number of votes.
6. This information is to remain confidential and to be given to the executive team.
7. When School leader speeches are complete and votes counted the executive team will look at all the votes. If a student has received the highest number of votes to be house leader but they are also elected school captain or vice-captain then the position will go to the next student who received the most votes.
8. House leaders will be announced at the awards ceremony at the end of the year.

Any student who has received a discipline letter for behaviour during the year WILL NOT be eligible to be nominated for a house leadership position.



KENTHURST PUBLIC SCHOOL APPLICATION FOR 2018 SCHOOL LEADER

Name: _____

Class: _____

Student leadership provides an opportunity for students to play a major part in the decision-making processes of the school. It has as its major role the organisation and running of the Student Representative Council. Other functions will include delivering speeches, running assemblies and welcoming guests. It involves school service and sacrificing some personal time. It involves working as a team and fair and equal delegation of duty. It is an honour and should be held by students who consistently demonstrate our school values, Respect, Responsibility and Personal Best.

1. What qualities are necessary to be a leader?

2. Why do you wish to become a leader?

3. How have you contributed to our school?

4. What is your vision for our school?

5. What previous responsibilities have you had in our school?

6. Parents' comment (Do you support your child's application? Please give reasons)

7. Class Teacher's comment

8. Other Teacher's comment

Signed: _____

Please read the following and sign if you agree to these expectations:

If I am elected to be a school leader, I will demonstrate that I am a respectful, responsible student and do my personal best. I will be an excellent role model at all times. I will endeavour to participate in all school events for which I am eligible and support my fellow students. I will wear my full school uniform with pride. I will attend school and arrive punctually.

Student: _____

Date: _____

Parental Support

Parents are requested to consider that their support to the student is crucial for them to be successful in the role. Parents are expected to assist and support their child in fulfilling their duties. I understand that if my child is afforded the privilege of being a Kenthurst Public School Leader, he/she has an obligation to participate in all school events and I will support him/her to do so.

Parent: _____

Date: _____

I agree that the applicant has completed all requirements.

Class Teacher: _____

Date: _____

Principal: _____

Date: _____

Please return your application to Ms Shaw by Friday October 27 (Term 4, Week 3)